

Appendix 3

Proposed Timetable and Process for appointment of Academies Representative

If the Council approves the revised structure for the Avon Pension Fund Committee, then the Academies will be written to asking for nominations to the Committee.

Nominations will have to meet the criteria set out in the Committee member job description, have the support of their Academy employer and be able to commit the time required to undertake both training and committee preparation and attendance. Candidates will also be expected to submit a written statement supporting their candidacy.

Details of all candidates together with their supporting statements will be circulated to each Academy Trust Board who will be asked to vote for their preferred candidate. Each Trust Board will have only one vote regardless of the number of academies they manage.

The draft timetable is given below;

Employer consultation on proposed changes ends	15 February
Report to Pensions Committee	22 March
Proposals to BANES Council meeting for approval	23 May
Communication to all academies re: nomination of representative	24 May
Deadline for nomination of Academy rep (4 weeks)	21 June
Election process	1 – 5 July
Training	July/Aug
Avon Pension Fund Committee meeting	20 September